DOUBLETREE
BY HILTON

Reservation Request Form

MI AFG Convention

May 17, 18, 19, 2012
Group Room Rate: $104.00 plus 11% tax per room, per night
Cut Off Date: April 27, 2012
Check-In Time is 3:00PM
Check-Out Time is Noon

Please Note: Reservation request must be received in our office by midnight on the above cut off date in order to guarantee the group rate. Requests received after the above date will be subject to availability, and the group rate is not guaranteed. All reservation requests must be accompanied by a first night room deposit or guaranteed by a major credit card. Rooms will not be reserved unless secured by one of the above methods.
** If you need to cancel your reservation, please do so 24 hours prior to arrival. If rooms are cancelled after that time, the guest will be charged a rate of $115.44. **

GUESTROOM PREFERENCE (Subject to Availability)

If more than one room is requested, please enclose a list of names and addresses, indicating which guests share rooms.
If you would like a confirmation sent to you via email, please provide your email address below.

# of Rooms

_____Standard Room – 2 Beds _____ Standard Room – King Bed _____Number of People in Your Guestroom

Special Requests (Please check) _____ Handicap Accessible _____ Hearing Impaired

GUEST INFORMATION

NAME: _____

ADDRESS: _____

CITY_____STATE_____ZIP_____

PHONE: _____ FAX: _____

****EMAIL ADDRESS: _____

ARRIVAL DAY/DATE: _____**DEPARTURE DAY/DATE:** _____

CREDIT CARD NUMBER: _____EXP DATE: _____

NAME OF CARD HOLDER: _____

OR CHECK OR MONEY ORDER ENCLOSED IN THE AMOUNT OF: _____

Signature: _____

Mailing/Fax Information:
Doubletree by Hilton Bay City Riverfront
Attn: Reservations Department
One Wenonah Park Place, Bay City, Michigan, 48708
Phone: 989-891-6000 Fax: 989-891-9680

Directions to the Doubletree Hotel:

From I-75, at exit 162A, take M-25 East, over the Veteran's Bridge to Downtown Bay City. The first stop light will be Saginaw St. Take a left on Saginaw; the Doubletree Hotel will be two blocks up on the left hand side.